

Colombia Photo Template Information

Colombia requires 16 photos, to be included with each report to complete the post placement report. It is important that all photos you select fit the guidelines below, since these photographs will be going to officials overseas.

16 different hard copy color glossy photos mounted with tape on plain white paper. Mount each photos by using tape only, please do not glue, staple or paperclip photos this will cause processing delays.

Photos to submit:

- Please include a variety of photos with family (or friends), not just photos of your child alone. Include both parents (if not within the same photo, then one-on-one with the adoptee).
- Please choose photographs that highlight your child and the family enjoying routine activities or special events. (Example: Going to school, eating breakfast, or going to the aquarium, family camping trip, etc.)
- We suggest that the photos show your child content and dressed appropriately (Example: warmly dressed if the environment looks cold, etc.)

* Select in focus photos of your child, and they need to be clear enough to see your child's face.

Photos NOT to submit: Please note that photos are going to a foreign government with different cultural norms. We ask that you take this into serious consideration when selecting photos.

- Anything that obscures your child's face, such as costumes with masks, heavy face paint or messy food faces.
- Digital effects (such as sepia tone or other types of color specific filters)
- Baggy or ill-fitting clothing, including bathing suits or swim shorts.
- During bath time, or of the child topless or bare bodied.
- Holding weapons, toy weapons or hunting photos

Sibling Group/Twin Post Placement Reports: A written report is necessary for each child adopted during the same time, as it will need to addresses each child individually. To complete these reports, separate photo page sets are also required for each child.

Captions & Information Fields: Print the template on plain white paper and fill in all of the requested fields (below). Information, such as your child's birth date, original name, your names, etc. allows us to place these photos with your corresponding report.

Please write a caption for each photo in the large caption box before sending. Provide information that describes the photo, such as where, when, and who (example: Aunt Mary with Tommy at the zoo during summer vacation.)

Give photo pages to your social worker at the time of the home visit, or mail the photo pages directly to Holt's main office in Eugene at:

Holt International Attn:
Post Placement -
Colombia Program
250 Country Club Rd.
OR 97402

If you are unsure of any information or photos to provide, please do not hesitate to contact us at Amandac@holtinternational.org, or if you have any questions, we are happy to help.

PHOTO SHEET FOR POST PLACEMENT REPORTING

Parent's Names: _____

Child's Name: _____

Report #: _____

Birth Date: _____

TAPE PHOTO HERE

(Printed glossy photo)

Please provide 1 photo of child
with family or friends

TYPE YOUR CAPTION HERE

TAPE PHOTO HERE

(Printed glossy photo)

Please provide 1 photo of your choice

TYPE YOUR CAPTION HERE

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Parent's Names: _____

Child's Name: _____

Report #: _____

Birth Date: _____

TAPE PHOTO HERE
(Printed glossy photo)

Please provide 1 close up photo of child alone

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TAPE PHOTO HERE
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Please provide 1 photo of child with family

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